



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

February 6, 2016
The Linq Hotel & Casino – Icon Boardroom
3535 Las Vegas Blvd. South
Las Vegas, Nevada 89109

Minutes - General Business Meeting

1. Call to Order – Ross Esfandiari
 - a. Time
 - *The meeting was called to order at 9:07 a.m. by President Ross Esfandiari.*
 - b. Self-introductions
 - *The following members were in attendance:*

<i>Jim Auser (BSK Associates)</i>	<i>Ross Esfandiari (RES Engineers, Inc.)</i>
<i>Jim Backman (Consolidated Engineering Labs)</i>	<i>Jose Mendoza (CRSI)</i>
<i>Tim Casey (Construction Testing Services)</i>	<i>Tim Rodriguez (BSK Associates)</i>
<i>Cliff Craig (Structure Materials Group)</i>	<i>Augie Smarke (Mid Pacific Engineering, Inc.)</i>
<i>Miki Craig (CCTIA)</i>	
2. Program
 - a. Rebar: Jobsite Issues & Field Inspection
 - Guest Speaker – Jose Mendoza, Concrete Reinforcing Steel Institute (CRSI)
 - *President Esfandiari introduced Mr. Jose Mendoza and provided a brief biography. Mr. Mendoza explained he has taken this particular program on the road to numerous organizations, including OSHPD, ICC, DSA, and others. He provided a brief history of CRSI and described some of the resource items available on its website.*
 - *Topics covered in the presentation included: placement of reinforcement (top, bottom or both, around openings, section changes, corners); shipping limits; construction joints; rebar production (nearly 100% recycled post-consumer components) including mini mill process and producing coils; bar markings; fabrication; material inspection; manual and automated bending; stirrups; importance of accurate details; end anchors (aka headed bars); splicing; mechanical couplers; dowel bar extenders; using grade 60 vs. high strength rebars; types of drawings; mill test reports; bar spacing; bar supports; tying rebar; placing and tolerances; surface conditions; flame cutting; field bending; welding; samples of jobs gone wrong; and fire resistance of reinforced concrete buildings.*
3. Approval of Minutes
 - a. December 17, 2015
 - *The minutes were approved as submitted.*
4. Financial Report
 - a. Income Statement (*handout*)
 - *Executive Secretary Miki Craig provided a copy of the Income Statement for the year ended December 31, 2015, evidencing receipts totaling \$13,685.00 and expenses of \$11,932.88, leaving net reserves of \$1,752.12.*
 - *Executive Secretary Miki Craig provided a copy of the Income Statement for the month ended January 31, 2016, evidencing receipts totaling \$14,000.00 and expenses of \$2,700.00, leaving net reserves of \$11,300.00.*
 - b. Balance of Account
 - *The balance in the checking account at January 31st was \$22,413.15. To date, nineteen of twenty-one firms have paid dues for 2016. All registrants but two have paid for their 2016 Annual Business Meeting attendance.*



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5. Old Business

a. Caltrans Joint Training Program Update – Miki Craig

- *Executive Secretary Craig reported the Northern California & Western Nevada Chapter, American Concrete Institute has submitted a formal proposal to provide Field Tech Grade 1 training and certification to Caltrans' Joint Training Program administrator, the California State University, Long Beach. The Chapter is awaiting a response.*

6. New Business

a. CCTIA Special Inspection Guideline Update – Jim Backman

- *Director Jim Backman reported Operating Engineers Local Union No. 3 (OE3) and BART Labor Compliance, who are struggling with structural engineering and construction management firms performing special inspection services, had approached him. The two groups are seeking anything that would assist DIR in defining applicable CoMET services as they pertain to prevailing wage. They have an old printout of CCTIA's Guideline for Special Inspection in Construction. If used, it would become the standard posted by DIR as a determination. The negative side of the use of this document is the inclusion of offsite work (batch plant for concrete and asphalt, steel fabrication, precast component fabrication), which may create a problem in future. Mr. Backman stated the submittal could be structured so CCTIA would be acknowledged for providing the basis for the DIR determination.*
- *A motion was made, seconded, and approved instructing Executive Secretary Craig to create a redacted version of the 2010 edition of the guideline, removing all references to offsite inspections and/or tests, to be submitted to DIR for adoption. The draft shall be submitted to President Esfandiari, Vice President Rodriguez, Director Backman, and Director Tim Casey for review prior to release. A copy shall be provided to all CCTIA members upon publication.*

7. Adjournment

a. Time

- *There being no further business, the meeting was adjourned at 10:56 a.m. by President Ross Esfandiari.*

b. Next meeting

- *The next meeting will be February 25, 2016, at the Four Points by Sheraton in Pleasanton.*

Respectfully submitted,
Miki Craig
Executive Secretary

CCTIA
Operating Statement

	2015	
	<u>Actual</u>	<u>Budget</u>
	<u>YE 12/31/15</u>	<u>YE 12/31/15</u>
<i>Revenues</i>		
Dues & Initiation Revenues	\$13,650.00	\$16,250
ABM Registrations		900
ABM Sponsorships		500
General Meeting Guest Registrations	35.00	250
Education Programs		
<i>Total Revenues</i>	<i>13,685.00</i>	<i>17,900</i>
<i>Expenses</i>		
Education Programs		
Executive Secretary Services	500.00	500
Hemsley Award Expenses		200
ABM Expenses	681.39	9,500
General Meetings	10,391.71	10,500
Newsletter		500
Office Supplies	182.83	500
Postage	57.55	500
S I Guidelines		
Stationary & Printing		250
Taxes & Licenses		20
Website	119.40	120
<i>Total Expenses</i>	<i>11,932.88</i>	<i>22,590</i>
<i>Net Reserves/(Losses)</i>	<i>\$1,752.12</i>	<i>(\$4,690)</i>

Year Ended
December 31, 2015

CCTIA
Operating Statement

	2016	
	<u>Actual</u> <u>YTD 1/31/16</u>	<u>Budget</u> <u>YE 12/31/16</u>
Revenues		
Dues & Initiation Revenues	\$12,350.00	\$13,650
ABM Registrations	1,650.00	900
ABM Sponsorships		500
General Meeting Guest Registrations		
Education Programs		
<i>Total Revenues</i>	<i>14,000.00</i>	<i>15,050</i>
Expenses		
Education Programs		
Executive Secretary Services		500
Hemsley Award Expenses		200
ABM Expenses	2,700.00	9,500
General Meetings		10,000
Newsletter		
Office Supplies		100
Postage		50
S I Guidelines		
Stationary & Printing		
Taxes & Licenses		20
Website		120
<i>Total Expenses</i>	<i>2,700.00</i>	<i>20,490</i>
Net Reserves/(Losses)	\$11,300.00	(\$5,440)

Year-to-Date as of
January 31, 2016