



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

October 22, 2015
Four Points by Sheraton
5115 Hopyard Road
Pleasanton, CA 94588

Minutes – Executive Board Meeting

1. Call to Order – Ross Esfandiari
 - a. Time
 - *The meeting was called to order at 12:28 p.m. by President Ross Esfandiari.*
 - b. Attendees
 - *The following officers and members were in attendance:*
Ross Esfandiari, President
Jim Auser (representing Tim Rodriguez), Vice President
Tim Casey, Director
Mark Hahle, Director
Dave Chippero, Director
Elizabeth Clarke, Past President
 - *The following officers were absent:*
Mike Zell, Secretary Treasurer
Jim Backman, Director
2. Approval of Minutes
 - a. March 28, 2015
 - *Minutes were approved as submitted.*
3. Financial Report
 - a. Income Statement (*handout*)
 - *Executive Secretary Craig provided a financial report through September. Revenues for the year-to-date are \$13,685.00, with expenses totaling \$7,703.71, leaving net reserves of \$5,981.29.*
 - b. Balance of Account
 - *The balance of the checking account was \$15,342.32. Future liabilities include meeting, mailing, and year-end administrative expenses.*
4. Old Business
 - a. 2016 Annual Business Meeting (*handout*)
 - *Executive Secretary Craig provided a draft brochure she had developed for the event. She was instructed to mail it out to all members, as well as those non-members for which she had addresses.*
 - *Executive Secretary Craig reported she had arranged for Jose Mendoza from CRSI as one of the guest speakers. She would also check if Eric rood (DIR) and Sam Palmer (Asst. Director of Clark County Bldg. Dept.) might be available. Past President Elizabeth Clarke said she would on Kurt Siggard's availability, and President Esfandiari indicated he would check with his insurance agent.*
 - *All event registrations and hotel reservations must be made no later than January 5, 2016.*
 - *It was moved, seconded, and approved to remove the subsidized seat for early payment of dues. No free attendance will be available for this event.*
5. New Business
 - a. 2016 Annual Dues (*handouts*)
 - *Executive Secretary Craig provided a rough budget for 2016 and a table indicating potential dues revenues at various levels. The Executive Board discussed and approved setting the 2016 annual dues at \$650.00 per firm.*



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- The Executive Board discussed and approved setting the 2016 initiation fee at \$250.00, to be paid in advance with application. The fee will be fully refundable if the applicant firm is not perfected.
- b. Nominations for 2016 Officers and Directors (*handouts*)
 - Executive Secretary Craig provided a worksheet indicating which firms were eligible to serve in each of the Executive Board positions. She also provided a historical listing of all officers and directors serving since 1987. The following nominations were discussed:

President	Tim Rodriguez (BSK Associates)
Vice President	Mark Hahle (Ninyo & Moore)
Secretary/Treasurer	Tim Casey (Construction Testing Services)
Director	Elizabeth Clarke (2 years)
Director	Augie Smarkel (2 years)
Director	TBD (1 year)
Director	TBD (1 year)
Past President	Ross Esfandiari (RES Engineers, Inc.)

- Past President Clarke will call Member Linas Vitkus (Twining) to inquire if he would be willing to serve as a Director for one year. Executive Secretary Craig will contact Troy Schiess (Terracon) to ascertain his interest. Finally, if needed, Member Mike Zell (ISI) might be interested in serving as a Director once again.

6. Adjournment

a. Time

- There being no further business at this time, the meeting was adjourned at 1:45 p.m. by President Esfandiari.

Respectfully submitted,
Miki Craig
Executive Secretary

CCTIA
Operating Statement

	2015	
	<i>Actual</i>	<i>Budget</i>
	<i>YTD 9/30/15</i>	<i>YE 12/31/15</i>
<i>Revenues</i>		
Dues & Initiation Revenues	\$13,650.00	\$16,250
ABM Registrations		900
ABM Sponsorships		500
General Meeting Guest Registrations	35.00	250
Education Programs		
<i>Total Revenues</i>	<i>13,685.00</i>	<i>17,900</i>
<i>Expenses</i>		
Education Programs		
Executive Secretary Services		500
Hemsley Award Expenses		200
ABM Expenses	127.00	9,500
General Meetings	7,576.71	10,500
Newsletter		500
Office Supplies		500
Postage		500
S I Guidelines		
Stationary & Printing		250
Taxes & Licenses		20
Website		120
<i>Total Expenses</i>	<i>7,703.71</i>	<i>22,590</i>
<i>Net Reserves/Losses</i>	<i>\$5,981.29</i>	<i>\$4,690</i>

Year-to-Date Through
September 30, 2015

CCTIA Dues Calculations - 2016

<u>Member Firm</u>	<u>\$550.00</u>	<u>\$600.00</u>	<u>\$650.00</u>	<u>\$700.00</u>	<u>\$750.00</u>
Apex Testing Laboratories, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Applied Materials & Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
B S K Associates	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Consolidated Engineering Laboratories	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Construction Testing Services	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
ENGEO Incorporated	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
H P Inspections, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Holdrege & Kull	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Inspection Services, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Kleinfelder	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Mid Pacific Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Ninyo & Moore	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Pacific Crest Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
R E S Engineers, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Reliant Testing Engineers	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Signet Testing Laboratories	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Structure Materials Group	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Terracon Consultants, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Testing Engineers, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Twining, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Youngdahl Consulting Group, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
	\$ 11,550.00	\$ 12,600.00	\$ 13,650.00	\$ 14,700.00	\$ 15,750.00

CCTIA
Annual Budget Worksheet

	2016	2015	2015	2014	2013
	Budget	YTD	Estimated		
Revenues					
Dues & Initiation Revenues	\$13,650	\$13,650	\$13,650	\$15,600	\$16,900
ABM Registrations	900			900	3,300
ABM Sponsorships	500			700	1,000
General Meeting Guest Registrations		35	35	360	
Education Programs					4,960
<i>Total Revenues</i>	15,050	13,685	13,685	17,560	26,160
Expenses					
Education Programs					100
Executive Secretary Services	500		500	500	1,000
Hemsley Award Expenses	200				179
ABM Expenses	9,500	127		3,551	15,627
General Meetings	10,000	7,577	9,800	10,797	9,007
Newsletter					348
Office Supplies	100		100	1,005	340
Postage	50		50	49	15
S I Guidelines					317
Stationary & Printing				170	53
Taxes & Licenses	20			20	10
Website	120		120	119	424
<i>Total Expenses</i>	20,490	7,704	10,570	16,211	27,419
Net Reserves	\$5,440	\$5,981	\$3,115	\$1,349	\$1,259

CCTIA (ANCTIA) Roster of Officers and Directors

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2015	Ross Esfandiari (RES)	Tim Rodriguez (BSK)	Mike Zell (ISI)	Jim Backman (CEL) Dave Chippero (TEI) Tim Casey (CTS) Mark Hahle (Ninyo & Moore) Elizabeth Clarke (SMG)
2014	Elizabeth Clarke (SMG)	Finnegan Mwape (Twining)	Rick Van Horn (Terracon)	Cliff Craig (Kleinfelder) Mohammad Fatemi (AVS) Jim Backman (CEL) Dave Chippero (TEI) Jeffry Cannon (PP)
2013	John Atkinson (H&K) Elizabeth Levi (SMG)	Ross Esfandiari (RES)	Paul Fry (Terracon) Rick Van Horn (Terracon)	Jim Backman (CEL) Shafiq Popalzai (Twining) Finnegan Mwape (Twining) Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) John Atkinson (H&K) (PP)
2012	John Atkinson (H & K)	Rick Van Horn (Terracon)	David Chippero (TEI) Elizabeth Levi (BSK)	Jim Backman (CEL) Shafiq Popalzai (Twining) George Battey (CJH) Mike Zell (ISI) Jeffry Cannon (KLF) (PP)
2011	Jeffry Cannon (Kleinfelder)	John Atkinson (H&K)	Jim Backman (CEL) Elizabeth Levi (BSK)	Dave Chippero (TEI) Tim Rodriguez (Signet) George Battey (CJH) Mike Zell (ISI) Chip Moore (ENGEO) (PP)
2010	Chip Moore (ENGEO)	Jeffry Cannon (Kleinfelder)	Michelle Craig (DCI) Elizabeth Levi (BSK)	John Byerly (Byerly Inc.) Martha McDonnell (Youngdahl) John Atkinson (H&K) Tim Rodriguez (Signet) Mike Parker (TEI) (PP)
2009	Mike Parker (TEI)	Chip Moore (ENGEO)	Michelle Craig (DCI) Elizabeth Levi (BSK)	Jeffry Cannon (Kleinfelder) John Byerly (Byerly Inc.) Martha McDonnell (Youngdahl) Rick Van Horn (Terracon)
2008	Rick Van Horn (Terracon)	John Byerly	Michelle Craig (DCI)	Dave Chippero (Terrasearch) Simon Makdessi (Terrasearch) Mike Parker (TEI) Jeffrey Cannon (Kleinfelder) Elizabeth Levi (BSK) (PP)
2007	Elizabeth Levi (BSK)	Greg Ruf (Krazan)	Bob Joakimson (ISI) Michelle Craig (DCI)	Bill Cale (CTS) Dave Chippero (Terrasearch) Mike Parker (TEI) Michelle Craig (DCI) (PP)
2006	Michelle Craig (DCI)	Dan Cherrier (Kleinfelder) Greg Ruf (Krazan)	Elizabeth Levi (BSK)	Jim Backman (CEL) Bill Cale (CTS) Greg Ruf (Krazan) Jeffrey Cannon (Kleinfelder) Dave Chippero (Terrasearch) (PP)

CCTIA (ANCTIA) Roster of Officers and Directors

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2005	Dave Chippero (Terrasearch)	Bill Cale (CTS)	Elizabeth Levi (BSK)	Jim Backman (CEL) Rob Ryan (Twining) Greg Ruf (Krazan) Corey Dare (Fugro) (PP)
2004	Corey Dare (Fugro)	Dave Chippero (Signet)	Bill Cale (CTS)	Gordon Woodward (SCST) Jim Backman (CEL) Greg Smith (TESD) Terry Egland (TEI) Al McManus (ESCNC) (PP)
2003	Al McManus (ESCNC)	Corey Dare (Fugro)	Dave Chippero (Signet)	Greg Smith (TESD) Tom Willimas (BTC) Butch Twining (Twining) Terry Egland (TEI) Jim Backman (CEL) (PP)
2002	Jim Backman (CEL)	Al McManus (ESCNC)	Corey Dare (Fugro)	Chip Moore (Krazan) Terry Egland (TEI) Tom Williams (BTC) Butch Twining (Twining) Kurt Siggard (BSK) (PP)
2001	Kurt Siggard (BSK)	Larry Goldfarb (Harza)	Jim Backman (CEL)	Art Cramner (GeoCon) Chip Moore (Krazan) Butch Twining (Twining) ? Chuck Fries (Capital) (PP)
2000	Chuck Fries (Capital)	Kurt Siggard (Krazan)	Joe Peters (Kleinfelder)	Dushyant Manmohan (AME) Terry Egland (TEI) George Gavit (SCST) Lin Franklin (BTC) Miki Craig (DCI) (PP)
1999	Miki Craig (DCI)	Chuck Fries (Capital)	Kurt Siggard (Krazan)	Harold Honeyfield (CTE) Dennis Youngdahl (Y & A) Dushyant Manmohan (AME) Joe Buchanan (S-E) (PP)
1998	Joe Buchanan (SE)	Dan Cherrier (ENGEO) Ted Bayham (ENGEO)	Larry Goldfarb (Harza)	Merle Isaak (Signet) Miki Hemsley (DCI) Harold Honeyfield (CTE) Dennis Youngdahl (Y & A) Jim Backman (CEL) (PP)
1997	Jim Backman (CEL)	Joe Buchanan (SE)	Dan Cherrier (ENGEO)	Gary Balbi (BNC) John Hedley (BSK) Merle Isaak (Signet) Miki Hemsley (DCI) Terry Egland (TEI) (PP)
1996	Terry Egland (TEI)	Jim Backman (CEL)	Joe Buchanan (SE)	Phil Nishikawa (BNC) Ron Bane (Terratech) Greg Ruf (Kleinfelder) Don Rose (CMT) (PP)
1995	Don Rose (CMT)	Terry Egland (TEI)	Jim Backman (CEL)	Chuck Fries (Capital) Phil Nishikawa (Signet) Gary Balbi (BNC) Ron Bane (Terratech) (PP)

CCTIA (ANCTIA) Roster of Officers and Directors

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
1994	Ron Bane (Terratech)	Don Rose (CMT)	Jerry Bradshaw (Smith-Emery) Greg Ruf (Kleinfelder)	Terry Egland (TEI) Chuck Fries (Capital) Greg Ruf (Kleinfelder) Phil Nishikawa (Signet) Chuck Hemsley (DCI) (PP)
1993	Chuck Hemsley (DCI)	Phil Nishikawa (Signet)	Don Rose (CMT)	Terry Egland (TEI) Chuck Fries (Capital) Dick Allopenna (CEL) Gary Balbi (BNC) (PP)
1992	Gary Balbi (BNC)	Chuck Hemsley (DCI)	Chuck Fries (Capital)	Dennis Youngdahl (Y & A) Roger Argetsinger (Terratech) Victor Zikoor (TEI) Dick Allopenna (CEL) (PP)
1991	Dick Allopenna (CEL)	Gary Balbi (BNC)	Chuck Fries (Capital)	Ron Hokanson (Str. Testing) Chris Kavalaris (TEI) Dewey Nicholas (Terrasearch) Don Rose (CMT) Phil Nishikawa (Signet) (PP)
1990	Phil Nishikawa (Signet)	Dick Allopenna (CEL)	Gary Balbi (BNC)	Dewey Nicholas (Terrasearch) Ron Hokanson (Str. Testing) Merl Isaak (TEI) Chuck Fries (Capital) Miki Hemsley (DCI) (PP)
1989	Miki Hemsley (DCI)	Phil Nishikawa (Signet)	Dick Allopenna (CEL)	Merl Isaak (TEI) Chuck Fries (Capital) Cliff Craig (Kleinfelder) (PP)
1987/88	Cliff Craig (Kleinfelder)		Miki Hemsley (DCI)	

CCTIA Roster of Eligible Officers and Directors for 2016

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2016	Tim Rodriguez (BSK)	Mark Hahle (Ninyo & Moore)	Tim Casey (CTS)	Elizabeth Clarke (2 yrs.) (SMG) Augie Smarkel (2 yrs.) (MPE) Troy Schiess (? - 1 yr) Linas Vitkus (? - 1 yr) Mike Zell (? - 1 yr) Ross Esfandiari (RES Engrs.) (PP)
2015	Ross Esfandiari (RES Engrs.)	Tim Rodriguez (BSK)	Mike Zell (ISI)	Jim Backman (CEL) Dave Chippero (TEI) Tim Casey (CTS) Mark Hahle (Ninyo & Moore) Elizabeth Clarke (SMG)
2014	Elizabeth Clarke (SMG)	Finnegan Mwape (Twining)	Rick Van Horn (Terracon)	Jim Backman (CEL) Dave Chippero (TEI) Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) Jeffry Cannon (PP)
2013	John Atkinson (H&K) Elizabeth Clarke (SMG)	Ross Esfandiari (RES Engrg.)	Paul Fry (Terracon) Rick Van Horn (Terracon)	Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) Jim Backman (CEL) Shafiq Popalzai (Twining) Finnegan Mwape (Twining) John Atkinson (H & K) (PP)
2012	John Atkinson (H & K)	Rick Van Horn (Terracon)	David Chippero (TEI) Elizabeth Levi (BSK)	Jim Backman (CEL) Shafiq Popalzai (Twining) George Battey (CJH) Mike Zell (ISI) Jeffry Cannon (KLF) (PP)
	Abdel-Kader Khelifa (Apex) Dushyant Manmohan (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Denise DeGroff-Coffey (Reliant) Robert Tadlock (Signet) Elizabeth Clarke (SMG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Dushyant Manmohan (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Denise DeGroff-Coffey (Reliant) Robert Tadlock (Signet) Elizabeth Clarke (SMG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Dushyant Manmohan (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Denise DeGroff-Coffey (Reliant) Robert Tadlock (Signet) Elizabeth Clarke (SMG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Dushyant Manmohan (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Denise DeGroff-Coffey (Reliant) Robert Tadlock (Signet) Elizabeth Clarke (SMG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)