



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

July 28, 2016
Four Points by Sheraton
5115 Hopyard Road
Pleasanton, CA 94588

Minutes - General Business Meeting

1. Call to Order – Tim Rodriguez
 - a. Time
 - The meeting was called to order at 1:06 p.m. by President Tim Rodriguez.
 - b. Self-introductions
 - The following members were in attendance:

Jim Auser (BSK Associates)	Terry Egland (Testing Engineers, Inc.)
Jim Backman (Consolidated Engineering Labs)	Mohammed Faiyaz (Applied Materials Engineering)
Jeffrey Cannon (Youngdahl Consulting Group)	Mark Hahle (Ninyo & Moore)
Miki Craig (CCTIA)	Tim Rodriguez (BSK Associates)
2. Approval of Minutes
 - a. May 19, 2016
 - The minutes were approved as submitted.
 - b. June 16, 2016
 - The minutes were approved as submitted.
3. Financial Report
 - a. Income Statement (*handout*)
 - Executive Secretary Miki Craig provided a copy of the Income Statement through June 30, 2016, evidencing receipts totaling \$14,950.00 and expenses of \$10,882.72, leaving net reserves of \$4,067.28.
 - b. Balance of Account
 - The balance in the checking account at June 30th was \$15,180.43.
4. Committee Reports
 - a. ASTM – Jeffrey Cannon
 - No activity at this time
 - b. SEAONC CQA – Terry Egland
 - Director Terry Egland reported SEAOC is attempting to strengthen the ties with the California Building Officials (CALBO), and has offered to help out with its ABM in Newport Beach. The CQA Committee will be sending a representative to present a program on the Special Inspection and Structural Observation Guideline.
 - Four FAQs have been submitted for Board approval, one has been published, and the committee is working on four additional ones.
 - Work continues on developing a new Statement of Special Inspections for promotion to the 97 Bay Area jurisdictions. It has been discovered that the form used as the basis for current versions was taken from ICC's (formerly ICBO) original Model Program published in the late 1990s. The committee is attempting to use the recommended form included in ICC's new Special Inspection Manual, and update it for potential use by local jurisdictions.
 - c. FAQs – Colin Stock
 - Director Egland reported Chair Colin Stock will be joining Testing Engineers, Inc. in the near future, but will continue on as Chair of this committee.
 - d. NCAWNV ACI Certification – Tim Casey/Cliff Craig
 - Executive Secretary Craig reported Consolidated Engineering Laboratories' Virgil Garner was recently elected to the NCAWNV Chapter Board as a Director (3 year term), and will be getting involved in the Chapter's Certification Committee. She was encouraged that a testing agency had stepped up to the plate after so many years without involvement in ACI's certification program, and could only see it being beneficial to the industry.



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- e. Caltrans JTP Work Group – Jim Auser
 - *Liaison Jim Auser reported he had attended the Work Group's June meeting – his first direct experience with the members. Caltrans has contracted with California State University, Long Beach (CSULB) to administer this new program. There will be four categories of study/certification: HMA1, HMA 2, Aggregates, and Concrete. The training materials are currently under review and development. Instructor handbooks are also under development. A prerequisite process has been designed, which includes an online safety class and a series of online testing to demonstrate understanding of the study materials. Once those are completed, the candidate will proceed to the certification process provided by the appropriate entity (ACI for concrete, others to be determined).*
 - f. DSA – Augie Smarkel
 - *Member Jeffry Cannon inquired if any agencies present had received an inordinate amount of requests for proofload testing of solar panel clips. Director Jim Backman responded that his firm had been doing the testing for about a year. Member Cannon noted DSA has published an Interpretation of Regulation (IR) that helps a bit, but the Project Inspectors do not seem to know how to perform the test and cannot assist the testing agency in setting up the proper procedure.*
 - *Director Egland reported his firm was having difficulty with inappropriate testing requirements being checked off on the DSA 103 when intumescent fireproofing was in use rather than spray-applied material. He has reached out to DSA's Eric France for direction and assistance.*
 - *Director Egland went on to note he had also had difficulty with a local DSA Field Engineer regarding appropriate marking of structural steel. Apparently the DSA staffer was requiring something that differed from the currently published IR requirements.*
 - g. Membership – Jim Backman/Elizabeth Clarke
 - *No report*
 - h. Communications – Tim Rodriguez
 - *President Rodriguez reported he had just updated the website to include the membership application form. When the form is completed, it will automatically be forwarded to the Executive Secretary for processing.*
 - *Executive Secretary Craig encouraged everyone to use the online registration for monthly meetings that is now available on the website.*
 - i. Professional Development – Elizabeth Clarke
 - *No report*
 - j. Programs – Elizabeth Clarke
 - *No report*
5. Old Business
- a. CCTIA Meeting Locations and Times – Tim Rodriguez *(handout)*
 - *A final version of this year's meeting times and locations was provided for those in attendance.*
 - b. AASHTO's Accreditation Program is Rebranding
 - *President Rodriguez reported the American Association of State Highway and Transportation Officials (AASHTO) is preparing to rebrand its accreditation programs as AASHTO Resource. AMRL and CCRL are both under this umbrella.*
6. New Business
- a. Compression Test Fracture Patterns
 - *Member Cannon commented the issue of fracture patterns in concrete compression testing has come up again after many years of inattention. He inquired if any CCTIA member had a document or procedure in use by its staff for determining which fracture pattern was evident and reported. This topic came up several years ago in the ASTM committee process, but the balloted item had so many negative votes it was decided it was not*



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worthwhile to pursue further. There is a lawsuit against a firm claiming all the compression tests (more than 400) indicated type three fractures. Expert structural engineers on behalf of the plaintiff are claiming type three fractures indicate the testing lab performed the test incorrectly. As there is a lack of concise information/direction in current ASTM standards or other reference materials, Member Cannon is considering picking up the topic once again to possibly create a pamphlet naming and describing each fracture pattern. He would appreciate any information a member firm may have available, as well as referrals to material that may be available elsewhere.

b. AMRL Assessments

- Member Cannon reported AMRL is now assigning assessors by regional area (similar to CCRL's procedures) in lieu of constantly rotating staff. Mr. Chris Breth will be conducting all audits for the Northern California area. In order to maintain its own quality assurance, AMRL will provide a different auditor for every fourth assessment cycle of an agency, but Mr. Breth will provide all others. He was described as a stickler who looked for every little thing, and was very detail oriented, but quite knowledgeable. Member Cannon felt he was the first AMRL auditor he had experienced that really understood what a testing agency did.
- Member Cannon described a recent experience whereby Mr. Breth took exception to the reporting procedures demonstrated during a particular lab soils test. Apparently, ASTM has been changing the language in its reporting requirements under various standards, and is more frequently using "record". Mr. Breth interpreted that to also encompass the need to "report". Member Cannon contacted ASTM for clarification, which resulted in confirmation that the requirement to "record" does not include a requirement to "report". Mr. Breth removed the gig and was appreciative of the opportunity to learn the correct intent. Member Cannon went on to say Mr. Breth was very approachable, and willing to take calls or emails.

7. Adjournment

a. Time

- There being no further business, the meeting was adjourned at 2:01 p.m. by President Tim Rodriguez.

b. Next meeting

- The next meeting will be August 25th, 1:00 p.m., at the Hilton Hotel in Stockton.

Respectfully submitted,
Miki Craig
Executive Secretary

CCTIA
Operating Statement

	2016	
	<i>Actual</i>	<i>Budget</i>
	<i>YTD 6/30/16</i>	<i>YE 12/31/16</i>
<i>Revenues</i>		
Dues & Initiation Revenues	\$13,000.00	\$13,650
ABM Registrations	1,950.00	900
ABM Sponsorships		500
General Meeting Guest Registrations		
Education Programs		
<i>Total Revenues</i>	<i>14,950.00</i>	<i>15,050</i>
<i>Expenses</i>		
Education Programs		
Executive Secretary Services		500
Hemsley Award Expenses		200
ABM Expenses	7,711.86	9,500
General Meetings	3,060.13	10,000
Newsletter		
Office Supplies		100
Postage	11.78	50
S I Guidelines		
Stationary & Printing	69.00	
Taxes & Licenses	20.00	20
Website	9.95	120
<i>Total Expenses</i>	<i>10,882.72</i>	<i>20,490</i>
<i>Net Reserves/(Losses)</i>	<i>\$4,067.28</i>	<i>(\$5,440)</i>

Year-to-Date as of
June 30, 2016



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2016 Meeting Schedule (Items in red have been revised)

<i>Date</i>	<i>Description</i>	<i>Location</i>
February 25, 2016	BOD Meeting (1:00 pm)	Four Points, Pleasanton
	General Meeting (3:00 pm)	
March 24, 2016	General Meeting (3:00 pm)	Four Points, Pleasanton
April 28, 2016	General Meeting (3:00 pm)	Four Points, Pleasanton
May 19, 2016	General Meeting (1:00 pm)	Hilton, Stockton
June 16, 2016	Meeting w/DSA (12:00 pm)	Four Points, Sacramento
July 28, 2016	General Meeting (1:00 pm)	Four Points, Pleasanton
August 25, 2016	General Meeting (1:00 pm)	Hilton, Stockton
September 23, 2016 (Friday)	Meeting w/DSA (12:00 pm)	Four Points, LAX
October 27, 2016	BOD Meeting (10:00 am)	Four Points, Pleasanton
	Meeting w/DIR (12:00 pm)	
November 17, 2016	General Meeting (1:00 pm)	Hilton, Stockton
December 15, 2016	BOD Meeting (12:00 pm)	Four Points, Pleasanton
	General Meeting (1:00 pm)	
January 21, 2017 (Saturday)	Annual Business Meeting	Four Points, Pleasanton
	Installation Dinner	McNamara's, Dublin

*Note: World of Concrete – January 17-20, 2017, Las Vegas, NV
Super Bowl LI – February 5, 2017, Houston, TX*