



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

November 17, 2016
Hilton Stockton
2323 Grand Canal Blvd.
Stockton, CA 95207

Minutes – Executive Board Meeting

1. Call to Order – Tim Rodriguez
 - a. Time
 - The meeting was called to order at 11:13 a.m. by President Tim Rodriguez.
 - b. Attendees
 - The following officers and members were in attendance:
Tim Rodriguez, President
Mark Hahle, Vice President
Tim Casey, Secretary/Treasurer
Jeffrey Cannon, Director
 - The following officers were absent:
Jim Backman, Director
Elizabeth Clarke, Director
Terry Eglund, Director
Ross Esfandiari, Past President
2. Approval of Minutes
 - a. February 25, 2016
 - Minutes were approved as corrected (typo in Item 4c-4th bullet).
3. Financial Report
 - a. Income Statement (*handout*)
 - Executive Secretary Craig provided a financial report through October. Revenues for the year-to-date are \$14,950.00, with expenses totaling \$14,769.17, leaving net reserves of \$180.83.
 - b. Balance of Account
 - The balance of the checking account is \$11,293.98. Future liabilities include meeting, mailing, and year-end administrative expenses.
4. Old Business
 - a. 2017 Annual Business Meeting
 - Following discussion, the Board members opted to forego the traditional multi-day program for 2017. In lieu, a short annual meeting and installation of officers and directors will be held on Friday, January 20th, from 6:30 pm to 9:30 pm. Executive Secretary Craig will check on the availability of McNamara's Steak & Chop House to host the event, and the cost for members and their guests will be reduced to \$75 per person.
5. New Business
 - a. 2017 Annual Dues & Budget (*handouts*)
 - Executive Secretary Craig provided a rough budget for 2017 and a table indicating potential dues revenues at various levels. President Rodriguez suggested adding web-based broadcasts for some of the meetings to reduce costs and include more participation. Executive Secretary Craig was tasked with researching providers and presenting her recommendations to the Board. A need to arrange for speakers to provide content was also noted. Arrangement for credit card payment for non-member participation of the webinars with speakers would facilitate additional income, and would assist members in making dues, education program, and ABM fees. Executive Secretary Craig was instructed to research PayPal and other options that would be cost effective.
 - The Executive Board discussed and approved setting the 2017 annual dues at \$650 per firm.



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- The Executive Board discussed and approved maintaining the \$250.00 initiation fee for 2017, to be paid in advance with application. The fee would be fully refundable if the applicant firm was not perfected.
 - Director Jeffry Cannon moved to increase the Executive Secretary's salary to \$1,000.00 per year. The motion was seconded by Vice President Mark Hahle, and adopted by unanimous vote of those present. Executive Secretary Craig expressed her gratitude.
 - The 2017 budget line items were reviewed, discussed, and modified prior to adoption by those Board members present.
- b. Nominations for 2017 Officers and Directors *(handouts)*
- Executive Secretary Craig provided a worksheet indicating firms eligible to serve in each of the Executive Board positions. She also provided a historical listing of all officers and directors serving since 1987. The following nominations were discussed:

President	Mark Hahle (Ninyo & Moore)
Vice President	Colin Stock (Testing Engineers, Inc.)
Secretary/Treasurer	Elizabeth Clarke (Structure Groups)
Director – 2 yrs.	John Atkinson (Holdrege & Kull)
Director – 2yrs.	Jeffry Cannon (Youngdahl Consulting Group, Inc.)
Director – 1 yr.	Jim Backman (Consolidated Engineering Labs)
Director – 1 yr.	Augie Smarkel (Mid Pacific Engineering, Inc.)

6. Adjournment

a. Time

- There being no further business at this time, the meeting was adjourned at 12:31 p.m. by President Rodriguez.

Respectfully submitted,
Miki Craig
Executive Secretary

CCTIA
Operating Statement

	2016	
	<i>Actual</i>	<i>Budget</i>
	<i>YTD 10/31/16</i>	<i>YE 12/31/16</i>
<i>Revenues</i>		
Dues & Initiation Revenues	\$13,000.00	\$13,650
ABM Registrations	1,950.00	900
ABM Sponsorships		500
General Meeting Guest Registrations		
Education Programs		
<i>Total Revenues</i>	<i>14,950.00</i>	<i>15,050</i>
<i>Expenses</i>		
Education Programs		
Executive Secretary Services		500
Hemsley Award Expenses		200
ABM Expenses	7,711.86	9,500
General Meetings	6,906.78	10,000
Newsletter		
Office Supplies		100
Postage	11.78	50
S I Guidelines		
Stationary & Printing	69.00	
Taxes & Licenses	20.00	20
Website	49.75	120
<i>Total Expenses</i>	<i>14,769.17</i>	<i>20,490</i>
<i>Net Reserves/(Losses)</i>	<i>\$180.83</i>	<i>(\$5,440)</i>

Year-to-Date as of
October 31, 2016

CCTIA
Annual Budget Worksheet

	2017	2016	2016	2015	2014
	Budget	Notes	YTD	Budget	
Revenues					
Dues & Initiation Revenues	\$13,000		\$13,000	\$13,650	\$15,600
ABM Registrations	1,875		1,950	900	900
ABM Sponsorships				500	700
General Meeting Guest Registrations				35	360
Education Programs					
<i>Total Revenues</i>	<i>14,875</i>		<i>14,950</i>	<i>15,050</i>	<i>17,560</i>
Expenses					
Education Programs					
Executive Secretary Services	1,000			500	500
Hemsley Award Expenses				200	
ABM Expenses	2,500		7,712	9,500	3,551
General Meetings	7,560		6,907	10,000	10,797
Webinar Services	240				
PayPal Fees	360				
Newsletter					
Office Supplies	100			100	1,005
Postage	50		12	50	49
S I Guidelines					
Stationary & Printing			69		170
Taxes & Licenses	20		20	20	20
Website	120		50	120	119
<i>Total Expenses</i>	<i>11,950</i>		<i>14,769</i>	<i>20,490</i>	<i>16,211</i>
Net Reserves	\$2,925		\$181	\$5,440	\$1,349

CCTIA Dues Calculations - 2017

<u>Member Firm</u>	<u>\$550.00</u>	<u>\$600.00</u>	<u>\$650.00</u>	<u>\$700.00</u>	<u>\$750.00</u>
Apex Testing Laboratories, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Applied Materials & Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
B S K Associates	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Consolidated Engineering Laboratories	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Construction Testing Services	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
ENGEO Incorporated	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
H P Inspections, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Holdrege & Kull	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Inspection Services, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Kleinfelder	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Mid Pacific Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Ninyo & Moore	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Pacific Crest Engineering, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
R E S Engineers, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Signet Testing Laboratories	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Structure Groups	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Terracon Consultants, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Testing Engineers, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Twining, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
Youngdahl Consulting Group, Inc.	\$ 550.00	\$ 600.00	\$ 650.00	\$ 700.00	\$ 750.00
	\$ 11,000.00	\$ 12,000.00	\$ 13,000.00	\$ 14,000.00	\$ 15,000.00

CCTIA Roster of Eligible Officers and Directors for 2016

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2017	Mark Hahle (Ninyo & Moore)	Colin Stock (TEI)	Elizabeth Clarke (SG)	Jim Backman (CEL) Augie Smarkel (MPE) John Atkinson (H&K) Jeffry Cannon (Youngdahl) Tim Rodriguez (BSK) (PP)
2016	Tim Rodriguez (BSK)	Mark Hahle (Ninyo & Moore)	Tim Casey (CTS)	Elizabeth Clarke (SG) Colin Stock (Terracon) Jeffry Cannon (Youngdahl) Jim Backman (CEL) Terry Egland (TEI) Ross Esfandiari (RES) (PP)
2015	Ross Esfandiari (RES Engrs.)	Tim Rodriguez (BSK)	Mike Zell (ISI)	Jim Backman (CEL) Dave Chippero (TEI) Tim Casey (CTS) Mark Hahle (Ninyo & Moore) Elizabeth Clarke (SMG)
2014	Elizabeth Clarke (SMG)	Finnegan Mwape (Twining)	Rick Van Horn (Terracon)	Jim Backman (CEL) Dave Chippero (TEI) Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) Jeffry Cannon (PP)
2013	John Atkinson (H&K) Elizabeth Clarke (SMG)	Ross Esfandiari (RES Engrg.)	Paul Fry (Terracon) Rick Van Horn (Terracon)	Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) Jim Backman (CEL) Shafiq Popalzai (Twining) Finnegan Mwape (Twining) John Atkinson (H & K) (PP)
	Abdel-Kader Khelifa (Apex) Mohammed Fayaz (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Robert Tadlock (Signet) Elizabeth Clarke (SG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Mohammed Fayaz (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Robert Tadlock (Signet) Elizabeth Clarke (SG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Mohammed Fayaz (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Robert Tadlock (Signet) Elizabeth Clarke (SG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)	Abdel-Kader Khelifa (Apex) Mohammed Fayaz (AME) Tim Rodriguez (BSK) Jim Backman (CEL) Tim Casey (CTS) Julia Moriarty (ENGEO) David Pinkham (HP Insp.) John Atkinson (H & K) Mike Zell (ISI) John Nicolini (Kleinfelder) Augie Smarkel (Mid Pacific) Mark Hahle (Ninyo & Moore) Elizabeth Mitchell (Pacific Crest) Ross Esfandiari (RES Engrs.) Robert Tadlock (Signet) Elizabeth Clarke (SG) Troy Schiess (Terracon) Terry Egland (TEI) Linas Vitkus (Twining) Jeffry Cannon (Youngdahl)

CCTIA (ANCTIA) Roster of Officers and Directors

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2016	Tim Rodriguez (BSK)	Mark Hahle (Ninyo & Moore)	Tim Casey (CTS)	Elizabeth Clarke (SMG) Colin Stock (Terracon) Jim Backman (CEL) Terry Egland (TEI) Ross Esfandiari (RES) (PP)
2015	Ross Esfandiari (RES)	Tim Rodriguez (BSK)	Mike Zell (ISI)	Jim Backman (CEL) Dave Chippero (TEI) Tim Casey (CTS) Mark Hahle (Ninyo & Moore) Elizabeth Clarke (SMG)
2014	Elizabeth Clarke (SMG)	Finnegan Mwape (Twining)	Rick Van Horn (Terracon)	Cliff Craig (Kleinfelder) Mohammad Fatemi (AVS) Jim Backman (CEL) Dave Chippero (TEI) Jeffry Cannon (PP)
2013	John Atkinson (H&K) Elizabeth Levi (SMG)	Ross Esfandiari (RES)	Paul Fry (Terracon) Rick Van Horn (Terracon)	Jim Backman (CEL) Shafiq Popalzai (Twining) Finnegan Mwape (Twining) Cliff Craig (Kleinfelder) Mohammad Fatemi (Alta Vista) John Atkinson (H&K) (PP)
2012	John Atkinson (H & K)	Rick Van Horn (Terracon)	David Chippero (TEI) Elizabeth Levi (BSK)	Jim Backman (CEL) Shafiq Popalzai (Twining) George Battey (CJH) Mike Zell (ISI) Jeffry Cannon (KLF) (PP)
2011	Jeffry Cannon (Kleinfelder)	John Atkinson (H&K)	Jim Backman (CEL) Elizabeth Levi (BSK)	Dave Chippero (TEI) Tim Rodriguez (Signet) George Battey (CJH) Mike Zell (ISI) Chip Moore (ENGEO) (PP)
2010	Chip Moore (ENGEO)	Jeffry Cannon (Kleinfelder)	Michelle Craig (DCI) Elizabeth Levi (BSK)	John Byerly (Byerly Inc.) Martha McDonnell (Youngdahl) John Atkinson (H&K) Tim Rodriguez (Signet) Mike Parker (TEI) (PP)
2009	Mike Parker (TEI)	Chip Moore (ENGEO)	Michelle Craig (DCI) Elizabeth Levi (BSK)	Jeffry Cannon (Kleinfelder) John Byerly (Byerly Inc.) Martha McDonnell (Youngdahl) Rick Van Horn (Terracon)
2008	Rick Van Horn (Terracon)	John Byerly	Michelle Craig (DCI)	Dave Chippero (Terrasearch) Simon Makdessi (Terrasearch) Mike Parker (TEI) Jeffrey Cannon (Kleinfelder) Elizabeth Levi (BSK) (PP)
2007	Elizabeth Levi (BSK)	Greg Ruf (Krazan)	Bob Joakimson (ISI) Michelle Craig (DCI)	Bill Cale (CTS) Dave Chippero (Terrasearch) Mike Parker (TEI) Michelle Craig (DCI) (PP)
2006	Michelle Craig (DCI)	Dan Cherrier (Kleinfelder) Greg Ruf (Krazan)	Elizabeth Levi (BSK)	Jim Backman (CEL) Bill Cale (CTS) Greg Ruf (Krazan) Jeffrey Cannon (Kleinfelder) Dave Chippero (Terrasearch) (PP)
2005	Dave Chippero (Terrasearch)	Bill Cale (CTS)	Elizabeth Levi (BSK)	Jim Backman (CEL) Rob Ryan (Twining) Greg Ruf (Krazan) Corey Dare (Fugro) (PP)
2004	Corey Dare (Fugro)	Dave Chippero (Signet)	Bill Cale (CTS)	Gordon Woodward (SCST) Jim Backman (CEL) Greg Smith (TESD) Terry Egland (TEI) Al McManus (ESCNC) (PP)
2003	Al McManus (ESCNC)	Corey Dare (Fugro)	Dave Chippero (Signet)	Greg Smith (TESD) Tom Willimas (BTC) Butch Twining (Twining) Terry Egland (TEI) Jim Backman (CEL) (PP)

CCTIA (ANCTIA) Roster of Officers and Directors

	PRESIDENT	VICE PRESIDENT	SECRETARY/TREASURER	BOARD OF DIRECTORS
2002	Jim Backman (CEL)	Al McManus (ESCNC)	Corey Dare (Fugro)	Chip Moore (Krazan) Terry Egland (TEI) Tom Williams (BTC) Butch Twining (Twining) Kurt Siggard (BSK) (PP)
2001	Kurt Siggard (BSK)	Larry Goldfarb (Harza)	Jim Backman (CEL)	Art Cramner (GeoCon) Chip Moore (Krazan) Butch Twining (Twining) ? Chuck Fries (Capital) (PP)
2000	Chuck Fries (Capital)	Kurt Siggard (Krazan)	Joe Peters (Kleinfelder)	Dushyant Manmohan (AME) Terry Egland (TEI) George Gavit (SCST) Lin Franklin (BTC) Miki Craig (DCI) (PP)
1999	Miki Craig (DCI)	Chuck Fries (Capital)	Kurt Siggard (Krazan)	Harold Honeyfield (CTE) Dennis Youngdahl (Y & A) Dushyant Manmohan (AME) Joe Buchanan (S-E) (PP)
1998	Joe Buchanan (SE)	Dan Cherrier (ENGEO) Ted Bayham (ENGEO)	Larry Goldfarb (Harza)	Merle Isaak (Signet) Miki Hemsley (DCI) Harold Honeyfield (CTE) Dennis Youngdahl (Y & A) Jim Backman (CEL) (PP)
1997	Jim Backman (CEL)	Joe Buchanan (SE)	Dan Cherrier (ENGEO)	Gary Balbi (BNC) John Hedley (BSK) Merle Isaak (Signet) Miki Hemsley (DCI) Terry Egland (TEI) (PP)
1996	Terry Egland (TEI)	Jim Backman (CEL)	Joe Buchanan (SE)	Phil Nishikawa (BNC) Ron Bane (Terratech) Greg Ruf (Kleinfelder) Don Rose (CMT) (PP)
1995	Don Rose (CMT)	Terry Egland (TEI)	Jim Backman (CEL)	Chuck Fries (Capital) Phil Nishikawa (Signet) Gary Balbi (BNC) Ron Bane (Terratech) (PP)
1994	Ron Bane (Terratech)	Don Rose (CMT)	Jerry Bradshaw (Smith-Emery) Greg Ruf (Kleinfelder)	Terry Egland (TEI) Chuck Fries (Capital) Greg Ruf (Kleinfelder) Phil Nishikawa (Signet) Chuck Hemsley (DCI) (PP)
1993	Chuck Hemsley (DCI)	Phil Nishikawa (Signet)	Don Rose (CMT)	Terry Egland (TEI) Chuck Fries (Capital) Dick Allopenna (CEL) Gary Balbi (BNC) (PP)
1992	Gary Balbi (BNC)	Chuck Hemsley (DCI)	Chuck Fries (Capital)	Dennis Youngdahl (Y & A) Roger Argetsinger (Terratech) Victor Zikoor (TEI) Dick Allopenna (CEL) (PP)
1991	Dick Allopenna (CEL)	Gary Balbi (BNC)	Chuck Fries (Capital)	Ron Hokanson (Str. Testing) Chris Kavalaris (TEI) Dewey Nicholas (Terrasearch) Don Rose (CMT) Phil Nishikawa (Signet) (PP)
1990	Phil Nishikawa (Signet)	Dick Allopenna (CEL)	Gary Balbi (BNC)	Dewey Nicholas (Terrasearch) Ron Hokanson (Str. Testing) Merl Isaak (TEI) Chuck Fries (Capital) Miki Hemsley (DCI) (PP)
1989	Miki Hemsley (DCI)	Phil Nishikawa (Signet)	Dick Allopenna (CEL)	Merl Isaak (TEI) Chuck Fries (Capital) Cliff Craig (Kleinfelder) (PP)
1987/88	Cliff Craig (Kleinfelder)		Miki Hemsley (DCI)	