



CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

March 26, 2015
Four Points by Sheraton
5115 Hopyard Road
Pleasanton, CA 94588

Minutes - General Business Meeting

1. Call to Order – Ross Esfandiari
 - a. Time
 - *The meeting was called to order at 3:17 p.m. by President Ross Esfandiari.*
 - b. Self-introductions
 - *The following members were in attendance:*

<i>Jim Auser (BSK Associates)</i>	<i>Miki Craig (CCTIA)</i>
<i>Jim Backman (Consolidated Engineering Labs)</i>	<i>Terry Eglan (Testing Engineers, Inc.)</i>
<i>Tim Casey (Construction Testing Services)</i>	<i>Ross Esfandiari (RES Engineers, Inc.)</i>
<i>Dave Chippero (Testing Engineers, Inc.)</i>	<i>Mark Hahle (Ninyo & Moore)</i>
<i>Elizabeth Clarke (Structure Materials Group)</i>	<i>Tim Rodriguez (BSK Associates)</i>
<i>Cliff Craig (Structure Materials Group)</i>	<i>Mike Zell (Inspection Services, Inc.)</i>
2. Approval of Minutes
 - a. February 26, 2015
 - *The minutes were approved as corrected (Item 2.a. "Director Mark Hahle as..." corrected to "Director Mark Hahle was...").*
3. Financial Report
 - a. Income Statement (*handout*)
 - *Executive Secretary Miki Craig provided a copy of the Income Statement through February 28, 2015, evidencing receipts totaling \$11,700.00 and expenses of \$711.68, leaving net reserves of \$10,988.32.*
 - b. Balance of Account
 - *The balance of the checking account is \$20,329.35.*
4. Committee Reports
 - a. ICC/Local Jurisdictions – Miki Craig, Chair
 - *Executive Secretary Craig reported that, upon request of a member firm, she had recently searched for the most recent version of the "Special Inspection Joint Review Requirements" and a recent "Recognized Special Inspection & Testing Agencies" listing. She found both on the City of San Jose website, and was asked to email them to the membership. She was also requested to update the local jurisdictions' various recognition programs and prepare a report of the various requirements.*
 - b. ASTM – Jeffrey Cannon, Chair
 - *Member Terry Eglan reported ASTM's next committee meetings would be held in June in Anaheim. There has been a rash of small ballots in preparation of the event, but nothing of major significance to our industry.*
 - c. SEAONC CQA – Ross Esfandiari, Chair
 - *Member Terry Eglan reported the committee has moved on to the fireproofing section of updated Special Inspection manual now, and is seeking assistance with reviews and commentary.*
 - *Fire stopping is becoming the newest special inspection issue. The local jurisdictions have not yet settled on an appropriate certification for this work. Some are requiring FCIA (Firestop Contractors International Association), some will accept ICC's Commercial or Residential Building Inspector certification, some call for 3M's online course, and others require nothing at all.*
 - *Finally, Member Eglan reminded the attendees he is still looking for comments on the draft wood inspections guideline he had emailed a while back.*



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- d. DSA – Chair TBD
 - *Executive Secretary Craig reported she is working with the three California chapters of ACI in their efforts to bring the masonry field tech certification to fruition within the State. Discussion ensued regarding the potential cost impact to a DSA masonry inspector, which could be as much as \$1,055 for all three components (TMS/ACI currently charging \$625, ICC charging \$235, and DSA charging 195). She is looking for a way for the Chapters to keep the cost down around the same as the Field Tech Grade 1 and Lab Tech 1 programs. The Northern California and Western Nevada Chapter will also be looking for staff members to proctor the exams.*
 - *Director Dave Chippero asked if anyone was able to get a shotcrete certification at this time. It does not appear that DSA is approving anyone.*
 - *Member Egland reported DSA is hosting an April 7th meeting for the tri-annual adoption of the code. Stakeholders may sit in at DSA's Oakland office to watch the videoconference from Sacramento. He did not know if questions and/or comments would be taken from the floor or if they must be previously submitted.*
 - e. Caltrans – Jim Backman, Chair
 - *No report*
 - f. Membership – Jim Backman/Mike Parker, Co-Chairs
 - *No report*
 - g. Newsletter – Miki Craig, Editor
 - *No report*
 - h. Standard of Practice – Miki Craig, Chair
 - *No report*
 - i. Education – Elizabeth Clarke, Chair
 - *No report*
 - j. FAQ's – Terry Egland, Chair
 - *No report*
 - k. Programs – Elizabeth Clarke, Chair
 - *Executive Secretary Craig reported she had commitments from OSHPD, DSA, and Oscar Duckworth, and was trying to finalize dates with the three of them.*
 - *Member Cliff Craig thought someone from the CQA committee presenting on the new wood inspection guideline would be an excellent program.*
5. New Business
- a. 2016 CCTIA Annual Business Meeting
 - *The Executive Board has decided to return to Las Vegas on February 5 & 6, 2016, for the 2016 Annual Business Meeting. This aligns it with the end of World of Concrete. Executive Secretary Craig is researching and negotiating with venues.*
6. Adjournment
- a. Time
 - *There being no further business, the meeting was adjourned at 4:20 p.m. by President Ross Esfandiari.*
 - b. Next meeting
 - *The next meeting will be held April 23, 2015, at the Four Points by Sheraton in Pleasanton.*

Respectfully submitted,
Miki Craig
Executive Secretary

Category Summary

Date Range: Custom Dates (1/1/2015 – 2/28/2015)
Accounts: All Accounts
Categories: Dues & Initiation Revenues, Dues & Initiation Revenues:2010 Annual Dues, and 56 more
Tags: All Tags
Type: Custom

Show Memo/Notes

▼ Money In	\$11,700.00
Dues & Initiation Revenues	\$11,700.00
2015 Annual Dues	\$11,700.00
▼ Money Out	-\$711.68
Meeting Expenses	-\$711.68
2015 ABM	-\$127.00
2015 General Meetings	-\$584.68
Money In:	\$11,700.00
Money Out:	-\$711.68
Net Total:	\$10,988.32