



# CALIFORNIA COUNCIL OF TESTING AND INSPECTION AGENCIES

November 18, 2021  
Zoom Web Conference

## Minutes - General Business Meeting

1. Call to Order – Augie Smarkel
  - a. Time
    - *The meeting was called to order by President Augie Smarkel at 3:07 p.m.*
  - b. Self-introductions
    - *The following members and guests were in attendance:*

<i>Jeffry Cannon (Youngdahl Consulting Group)</i>	<i>Augie Smarkel (Mid Pacific Engineering, Inc.)</i>
<i>Miki Craig (CCTIA Executive Secretary)</i>	<i>Colin Stock (Testing Engineers, Inc.)</i>
<i>Antoine Megevand (Inspection Services, Inc.)</i>	<i>Linas Vitkus (Twining, Inc.)</i>
2. Approval of Minutes (*handout*)
  - a. October 28, 2021
    - *The minutes were approved as submitted.*
3. Financial Report
  - a. Income Statement
    - *Executive Secretary Craig provided financial reports through October 31, 2021. Revenues for the year-to-date are \$7,500.00, with expenses totaling \$284.70, leaving a net increase in reserves of \$7,215.30.*
  - b. Balance of Account
    - *The balance of the checking account on October 31, 2021 was \$46,478.72. Future liabilities may include web hosting, a venue deposit for Annual Business Meeting, and year-end administrative expenses.*
  - c. 2021 Member Dues
    - *Executive Secretary Craig reported Krazan & Associates, Inc. and Testing Engineers, Inc. have not paid dues for 2021. The last reminders were emailed to both firms on October 5.*
4. Committee Reports
  - a. ASTM – Chris Pollack
    - *No report*
  - b. SEAONC CQA – Jim Auser
    - *No report*
  - c. FAQs – Colin Stock
    - *Chair Colin Stock reported he had received an inquiry from Secretary/Treasurer Jeffry Cannon pertaining to acceptable results for modulus of elasticity. Secretary/Treasurer Cannon further clarified he was looking for something to be posted on the CCTIA website to which he could refer people (contractors), preferably which would identify a reasonable value. Chair Stock noted the incorrect use of ACI's equation in lieu of appropriate pre-construction testing. He will draft the FAQ for review. Director Linas Vitkus offered to assist with the effort.*
  - e. Caltrans JTCP – Jim Auser
    - *No report*
  - f. DSA – Augie Smarkel
    - *No report*
  - g. Membership – Elizabeth Clarke
    - *No report*
  - h. Communications – Tim Rodriguez
    - *No report*
  - i. Professional Development – John Atkinson
    - *No report*
  - j. Programs – Colin Stock
    - *No report*



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### 5. Old Business

- a. CCTIA Membership Survey – Augie Smarkel
  - *President Smarkel reported he would set up a Survey Monkey account, as this would likely be the easiest method to complete this task. Director Vitkus noted Microsoft 360 contains a survey application if President Smarkel has access to it.*
- b. ICC Preferred Provider Program – Augie Smarkel
  - *President Smarkel reported there had been no recent activity on this effort.*
- c. Nominations for 2022 Officers and Directors – Augie Smarkel
  - *Executive Secretary Craig read the current slate as of this date.*

<i>President</i>	<i>John Atkinson (NV5)</i>
<i>Vice President</i>	<i>Linus Vitkus (Twining, Inc.)</i>
<i>Secretary/Treasurer</i>	<i>Jeffry Cannon (Youngdahl Consulting Group, Inc.)</i>
<i>Director – 2 yrs.</i>	<i>Elizabeth Clarke (Structure Groups)</i>
<i>Director – 2 yrs.</i>	<i>Wilson Ye (Consolidated Engineering Laboratories)</i>
<i>Director – 1 yr.</i>	<i>Jim Auser (BSK Associates)</i>
<i>Director – 1 yr.</i>	<i>Chris Pollack (Kleinfelder)</i>

- *President Smarkel was reminded to contact Members Elizabeth Clarke and Wilson Ye to confirm their willingness to accept nomination.*

### 6. New Business

- a. Discussion of In-House Certifications – Jeffry Cannon
  - *Secretary/Treasurer Cannon provided a handout addressing the requirements and use of in-house certifications for certain personnel. A copy of the document is attached hereto and is thereby made a part of these minutes.*
- b. Discussion of Precision Statements Found in Various ASTM Standards – Jeffry Cannon
  - *Secretary/Treasurer Cannon provided a handout outlining two recent situations in which precision statements were used to justify acceptance of concrete for two unrelated projects, his research into the development and basis for the statements, and various discussion points. A copy of the document is attached hereto and is thereby made a part of these minutes.*
- c. 2022 Annual Business Meeting – Augie Smarkel
  - *President Smarkel reported he had tasked the Executive Secretary Elect Stephanie Wessel with locating an appropriate venue, to be scheduled at the end of January 2022.*

### 7. Adjournment

- a. Time
  - *There being no further business, the meeting was adjourned by President Smarkel at 3:48 p.m.*
- b. Next meeting
  - *The next general business has not been scheduled at this time.*

Respectfully submitted,  
Miki Craig  
Executive Secretary